

Date : ___/___/___

Signature of Tenant: _____

Tenant Name:

Residential Address:

Phone number/s:

Email address:

Please be advised that I wish to give my notice to vacate the premises. My lease term has expired and I am giving 21 days notice as per my residential tenancy agreement.

I will vacate the property on the:

The reason I am moving is:

My forwarding address is:

As per clause 23.8 of the Residential Tenancy Agreement I agree to allow the landlords agent access to show the premises to prospective tenants on a reasonable number of occasions when I receive reasonable notice on each occasion. The best person to contact for access to the property would be

Name: _____

Phone: _____

Email: _____

Best Days/Times for me are: _____

I acknowledge that the 21 days notice is taken from the time that this document is received in the agents office. The postal acceptance rule does not apply to this document.

Please email back to: rentals@tppre.com.au

Or:

Please fax back to: 02 43412043

Or:

Drop into the office at 212 Memorial Avenue Ettalong Beach

Or:

Once your notice has been received and processed we will write to you and confirm the vacating date, and provide you with a copy of our vacating checklist.

Thank you.